

Business Systems Manager

Founded in 1987, Metrol are global leaders in the innovation, development and operation of wireless down-hole systems. Our main office is located in the Kirkhill Industrial Estate in Dyce, but operations are global, and we have offices in Dubai, the United States and other worldwide locations.

We deliver excellence in innovation and performance by caring about our relationships – both with our team and our clients. With a family business culture, we aim to create and provide a working environment that promotes from within, encourages training and development and allows and trusts individuals to maintain a work-life balance.

We are actively recruiting a Business Systems Manager to support the business through effective management of all company digital business systems, from integration planning and implementation through to support, maintenance and continual development.

Benefits

The role comes with an excellent salary and the following benefits:

- Culture that promotes teamwork and empowering individuals to make a difference
- Challenging role with on-the job training and career progression opportunities
- Further Education opportunities
- 33 days holiday plus additional days for long service
- Company Pension contributions
- Private Healthcare and Life Insurance
- Cycle to Work Scheme

Principal Duties

The Business Systems Manager will be required to:

- Deliver integrated digital business system solutions to support the business.
- With a hands-on approach, take responsibility for the firm's core business systems, including administration, maintenance and development.
- Pro-actively contribute to the continuous improvement of technology/business processes through identifying opportunities for improvement and implementing changes.
- Conduct market research to assess and outline new system solutions that will improve current and future business capability.
- Participate in the formulation and development of the firm's IT strategy.
- Undertake workflow/application development.
- Plan and oversee the release of system upgrades and enhancements.
- Working closely with the business systems team members, provide supervision and support as required, including agreeing their objectives and carrying out performance reviews, and ensuring deadlines and service standards are achieved and maintained.
- Maintain and develop relationships with external partners, along with developing, monitoring and managing SLA's.
- Develop excellent working relationships with all departments within the business.
- Work with the user community regarding the development and effective use of all company software-based business systems
- Actively participate in continual process improvement

Required Knowledge & Experience

The Business Systems Manager will require the following knowledge & experience:

- Experience of working in a similar role as part of a management team, for ideally a minimum of 5 years.
- An analytical mind-set with an ability to manage risks and issues through requirements gathering and management.
- Maintain the highest professional standards to ensure the company is not in a position of risk.
- Ability to build supportive relationships at all levels across the company.

- Experienced in the implementation, testing, support, continual development and maintenance of software-based business systems, in particular ERP
- Excellent organisational skills and able to multi-task, manage time effectively and operate under pressure.
- Strong technical analysis and trouble-shooting skills
- High level of attention to detail and accuracy
- Excellent communication, interpersonal and customer service skills, including written and verbal communication and the ability to facilitate meetings/conversations.

Location

Kirkhill Industrial Estate, Dyce, Aberdeen.

Apply by email with your full CV to Vacancies-Technical@metrol.co.uk